



BEACON GRAND

MEETINGS



04 AT THE CENTER OF IT ALL

10 INSPIRING SPACES

12 GROUP OFFER

14 FLOORPLANS & CAPACITY CHART

28 TERMS & CONDITIONS

*Thank you so much for  
a lovely week!*

*Our team loved the space,  
conference room and food.*

*We all had a great time.*

- Leslie A. TATCHA





BEACON GRAND

## AT THE CENTER OF IT ALL

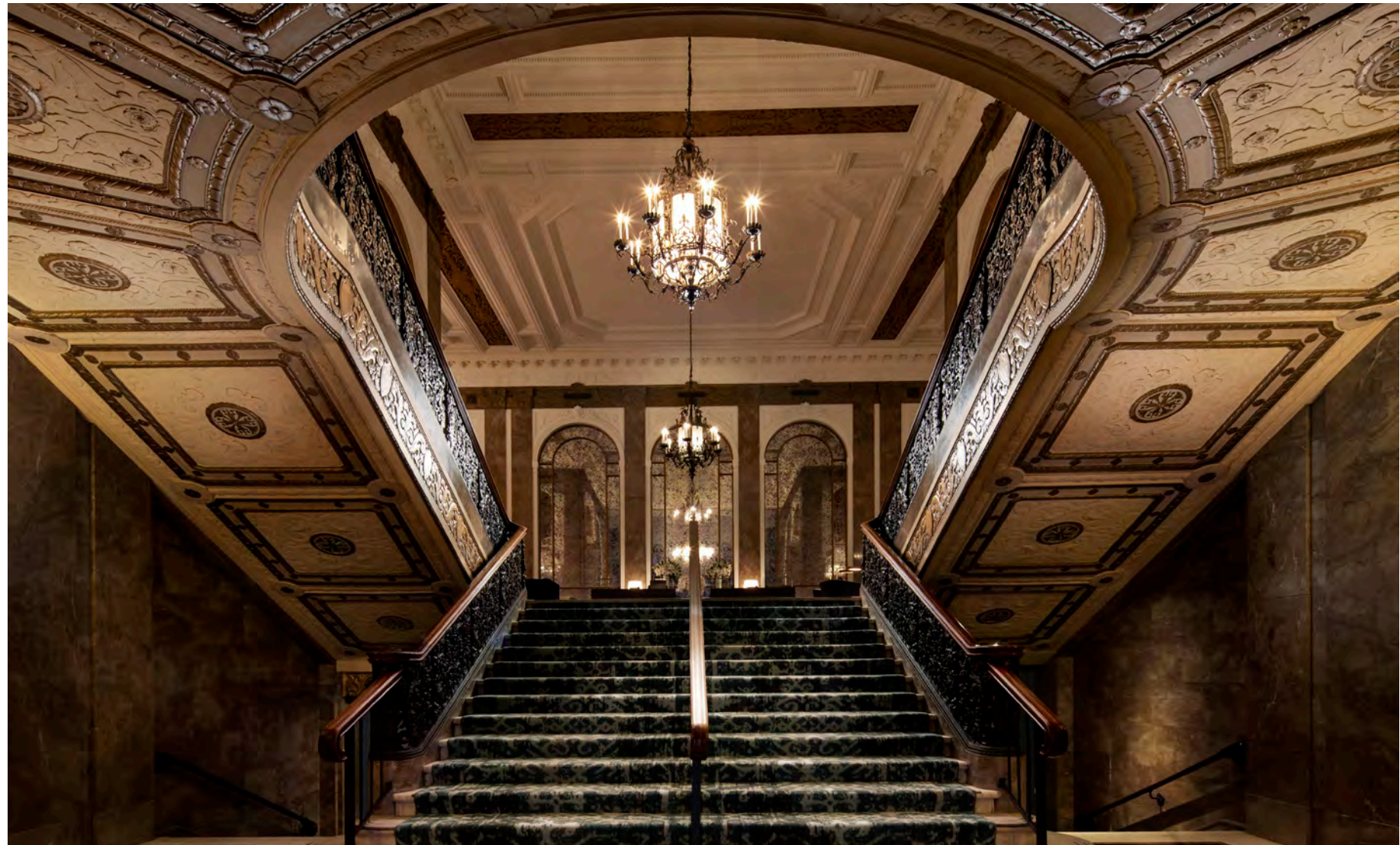
Allow our premier location at the heart of San Francisco and our "Street to Star" renovations to amplify your attendance and positive remarks. The draw is a critical element, and it is here that we'll put you and yours in the center of it all.















CELEBRATED DESIGN

## INSPIRING SPACES

Beacon Grand's historic event spaces, from epic gilded ceilings and chandeliers to intimate meeting rooms, are renovated with modern flourishes and updates. We welcome the next generation of historic occasions, hosting get-togethers from small soirees and board meetings to glamorous galas.







2023

# GROUP OFFER

*Book your next program with Beacon Grand,  
and receive the following inclusions:*

Rebates on Room Nights of 50 or More

10% off of Food & Beverage

Destination Fee Waived

Welcome Drink for 4 VIP's

Complimentary Breakfast in Beacon Lounge for up to 4 VIP's

*Book by June 30, 2023. All stay dates through December 31, 2023.*

2023 WINNER

*Travel + Leisure It List*

2023 WINNER

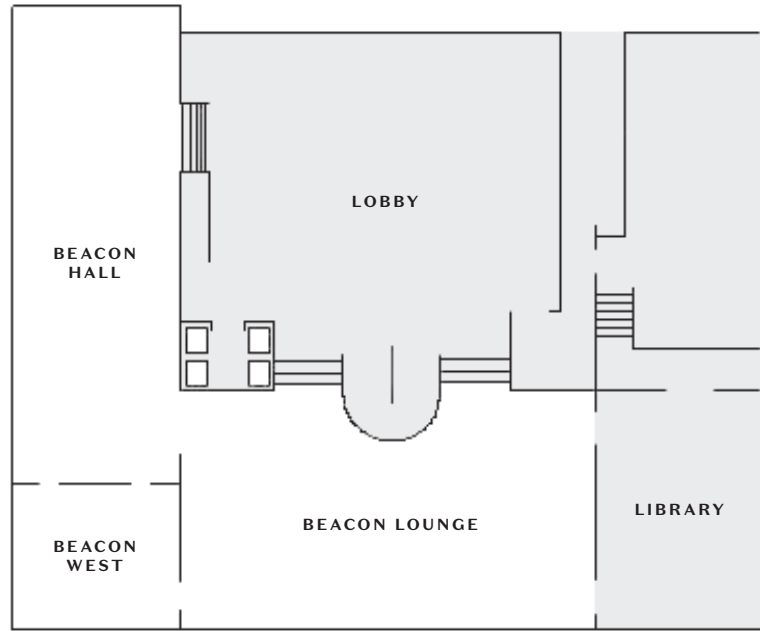
*Local Getaways Getties Award*

2023 FINALIST

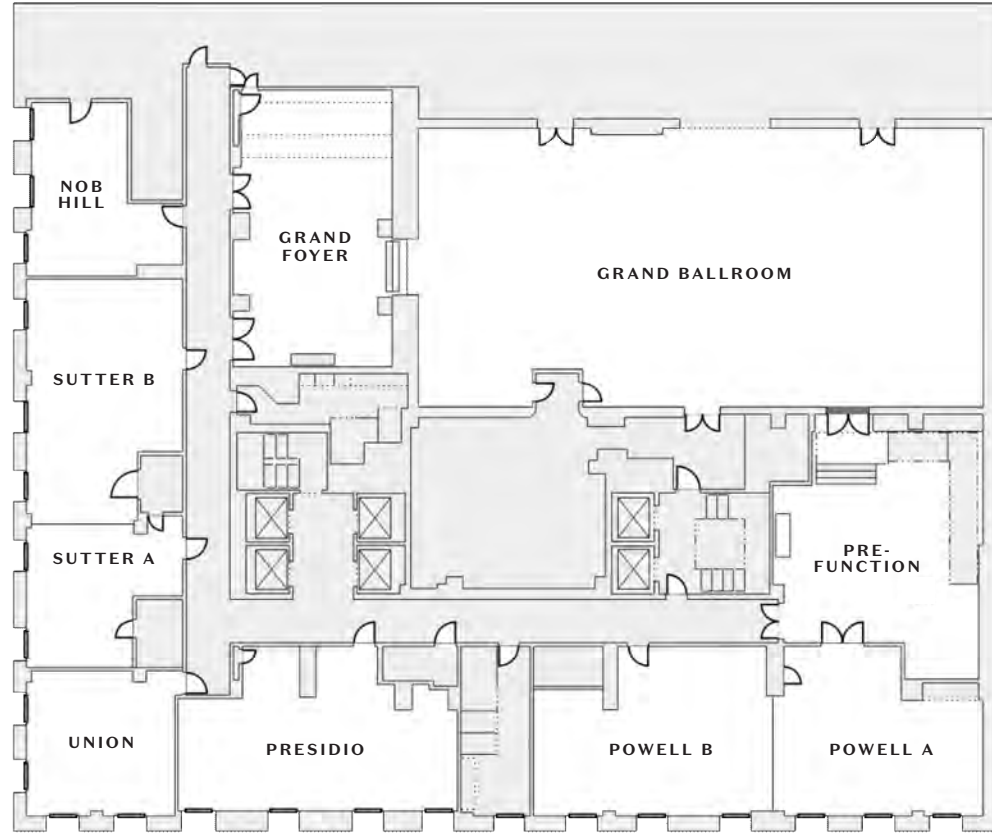
*Northstar Meetings Group Stella Award*







FLOORPLAN : LOBBY-LEVEL VENUES



FLOORPLAN : SECOND FLOOR VENUES

*Not shown: The Salon is located in the lower lobby and Starlite Room is located on our 21st floor.*

VENUE	DIMENSIONS (L x W x H)	SQ. FT	MAX. CAPACITY	THEATER	CLASSROOM	RECEPTION	BANQUET ROUNDS	CRESCENT ROUNDS	CONF.	HOLLOW SQUARE	U-SHAPE	10 X 10 BOOTH
THE SALON	18 x 24 x 10	1291	80	70	36	50	80	40	22	36	30	
BEACON WEST	31 X 20 X 21	620	50	40	16	50	20		12	16	14	27
BEACON HALL	26 x 68 x 21	1,768	200	150	70	200	120	65	88	44	26	22
GRAND FOYER	22 X 40 X 9.8	880	75			75	40		20	20	20	6
GRAND BALLROOM	39 X 79 X 15	3,081	322	322	124	250	150	95	44	52	48	46
PREFUNCTION	29 X 34 X 9.3	986	50			50						
POWELL A	23 X 29 X 9.3	667	60	56	24	60	30	20	16	16	14	10
POWELL B	23 X 34 X 9.3	782	65	49	18	65	30	15	12	12	12	10
POWELL A/B	23 X 63 X 9.3	1,449	120	112	32	120	70	40	32	28	30	20
PRESIDIO	23 X 39 X 9.3	897	84	84	30	65	30	20	20	20	22	6
UNION	22 x 20 x 10	440	48	48	12	30	20	15	12	12	14	4
SUTTER A	15 x 29 x 8.4	435	50	45	16	50	20	15	16	16	14	5
SUTTER B	15 x 22 x 8.4	330	62	62	16	35	20	15	12	12	10	5
SUTTER A   B	15 x 51 x 8.4	765	60	60	32	50	40	20	32	28	30	5
NOB HILL	15 x 34 x 8.4	510	33	33	12	30	20	10	12	12	10	

CAPACITIES



16 BEACON HALL



1768 sq. ft.  
Max. Capacity - 200

A 21-foot vaulted ceiling, accented with intricate gold emboss and windows draped with silk dupioni create a memorable backdrop for a remarkable event. Natural light abounds with large and dramatic windows.



BEACON WEST



620 sq. ft.  
Max. Capacity - 50

Adjoining Beacon Hall and Beacon Lounge, this space is a perfect registration, food & beverage, or post-event cocktail area.





18 GRAND BALLROOM



**3081 sq. ft.**  
**Max. Capacity - 322**

Truly a Grand space, with three preserved antique crystal chandeliers and a rich white, black, and gold color scheme create a lavish setting for your event. An adjoining foyer with built-in bar is an ideal bonus for cocktails during your reception.



GRAND FOYER



**880 sq. ft.**  
**Max. Capacity - 75**

Adjoining the Grand Ballroom, this space boasts a built-in bar and is a natural location for post-event cocktails or registration.





20 THE SALON



1291 sq. ft.  
Max. Capacity - 80

Intimate and dramatic space on the lower level. Ideal for smaller events and cocktail parties.



NOB HILL



510 sq. ft.  
Max. Capacity - 33

An ideal space for breakout, office, or speaker-ready room. Close in proximity to Grand Ballroom.







**Sutter A - 435 sq. ft.**  
**Max. Capacity - 50**

**Sutter B - 330 sq. ft.**  
**Max. Capacity - 62**

A flexible space for a small conference or meal room. Room can be split into two, and both sides boast natural light.



**440 sq. ft.**  
**Max. Capacity - 48**

Situated on the corner of the hotel, views stretch up Powell and offer iconic sightings of the Cable Car.







**Powell A - 667 sq. ft.**  
**Max. Capacity - 60**

**Powell B - 782 sq. ft.**  
**Max. Capacity - 65**

Bookending the Grand Ballroom and Prefunction area, this space is a natural breakout room, office, or meal space. Room can be split into two, and both sides boast natural light.



**986 sq. ft.**  
**Max. Capacity - 50**

Directly off the elevators, with abundant natural light this is a flexible space for small conference or meal room.







986 sq. ft.  
Max. Capacity - 50

Ideally situated on the South side of Grand Ballroom, this space is an ideal registration or break area.



Located on the mezzanine overlooking the Lobby, where your guests can enjoy breakfast, dinner and expertly crafted cocktails punctuated by tinkling Powell Street cable car bells. Beacon Lounge is open to all guests and the public, and is not available for private buy-outs.







BEACON GRAND

## TERMS & CONDITIONS

### AUDIO/VISUAL REQUESTS

Beacon Grand can provide you with a highly trained audiovisual team with the latest in technical equipment, exclusively provided by AVMS. Please inquire with your sales or events manager for additional information and pricing.

### CHECK-IN | CHECK-OUT

Guest accommodations will be available AT 4:00 PM on arrival day and reserved until 11:00 AM on departure day.

### CHEF & CARVERS

Chefs and Carvers are required for certain menu items and charged at \$300 per chef.

### CONDUCT & LIABILITY

Events must be confined to room rented and assigned. Beacon Grand reserves the right to exclude or eject any an all objectional persons from the function or Hotel premises without liability. Client agrees that all guests will vacate the function space at the closing hour as indicated on the contract and event order, and agrees to reimburse Beacon Grand for any wage payments or costs incurred due to a failure to comply. The Hotel will not assume any responsibility for damage or loss of any merchandise or articles left in the Hotel before or after the function unless prior arrangements have been made.

### CONFIRMATION OF SETUP

Preliminary arrangements are due one week (1) prior to your event date. Confirmation of final room setup is due at the time of your final attendee guarantee, and no later than seventy-two (72) hours prior to the start of your function.

### DECOR

Linen is provided at no charge for your event. Linen-less tables also available. Specialty items, such as floral arrangements, ice sculptures, soft seating, etc. can be provided at an additional charge with advance notice. Candles with open flame, confetti, bird seed, rice and glitter



may not be used at Hotel. We shall not be responsible for damage or loss of any items brought into the Hotel, or for any items left unattended.

### FEES

Porterage is \$7.50 per bag, round trip. Housekeeping service charge of \$5.00 per room, per day. Room drops available for \$5.00 per room, per drop. Smoking fee of \$250 per day, per room.

### FOOD & BEVERAGE

All food and beverage must be purchased through the Hotel. It is Hotel policy that food and liquor cannot be brought into the Hotel from outside sources with the exception of the following: wine and liquor that cannot be sourced by our beverage team may be brought in for a corkage fee of \$30++ per bottle; cake from an outside vendor may be brought in for a cake cutting fee of \$7++ per person.

### LABOR & BARTENDER FEES

Labor charges of \$150 per break and \$150 per meal will apply for all food functions of fewer than 20 guests. All events serving alcoholic beverages require a bartender. One (1) bartender is required for every seventy-five (75) guests. There is a bartender labor charge of \$300 for a minimum of three hours. Overages are charged at \$75 per hour after three hours.

### MUSIC & ENTERTAINMENT

Our Events Team is pleased to recommend a variety of music and entertainment options. All contracted vendors must be pre-approved by the Hotel.

### SECURITY

The Hotel can arrange security for your function, if needed. Current rates will apply.

### SERVICE CHARGE & SALES TAX

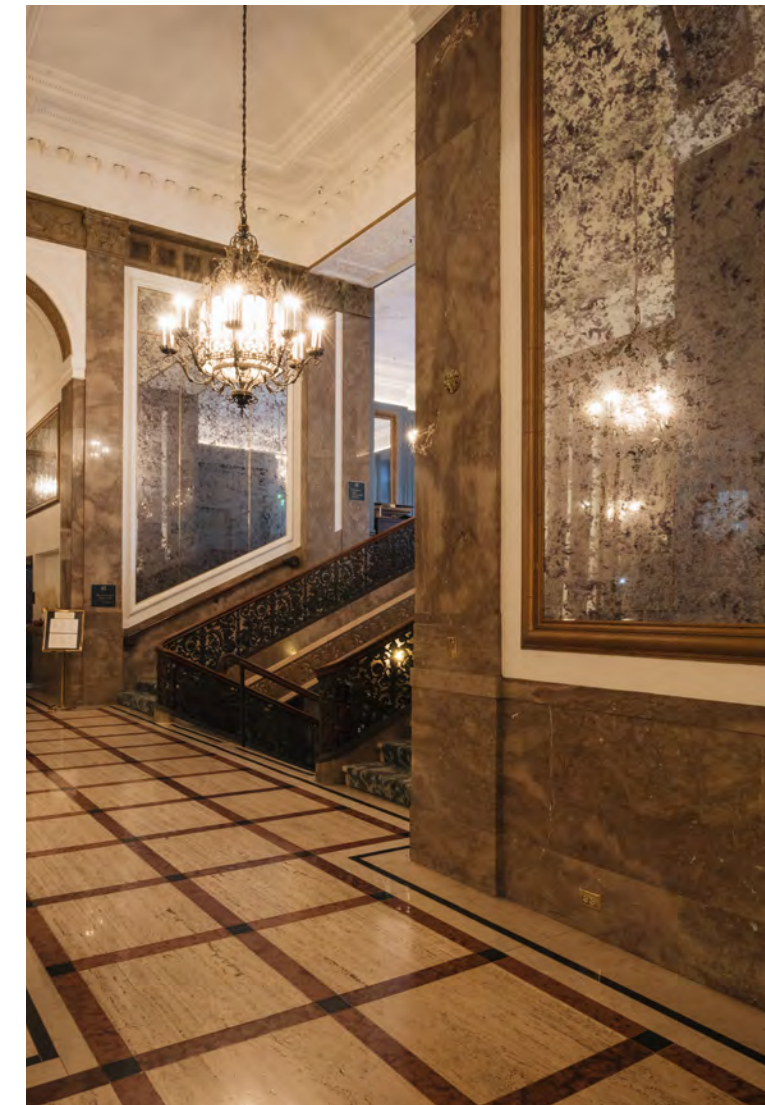
All food, beverage, and room rental amounts are subject to an 18% service charge, 6% administrative fee and applicable taxes. Miscellaneous items are subject to an 8.625% state and local tax as determined by state and local laws and tax authorities. Food and beverage prices are subject to change without notice. All prices quoted in this menu do not include applicable taxes and gratuity.

### SHIPMENTS

Shipments may be delivered a maximum of three (3) business days prior to the date of the event and storage and delivery fees start at \$15 per box.

### SIGNAGE

Signs, banners, or other decorations are not allowed in public areas. Any signage in private areas must be professionally produced and approved by Hotel and may not be affixed to the walls, floor or ceiling with push pins, nails, staples, carpet tape or other like materials.







BEACON GRAND  
A BEACON HOTEL



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